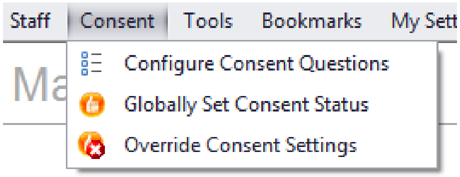
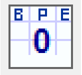
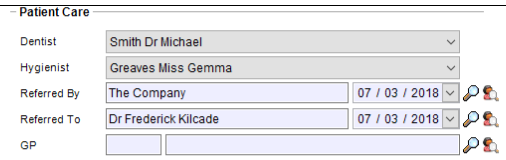
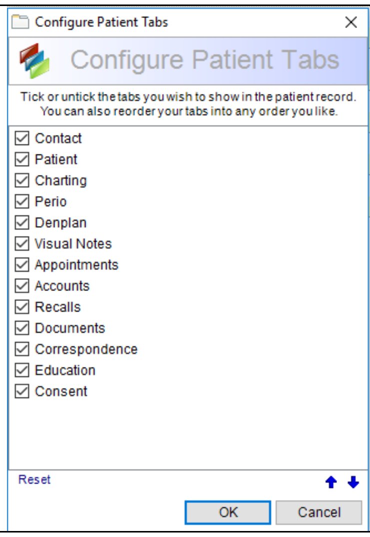
New Features, Bug Fixes and Updates for Version 4.2.0

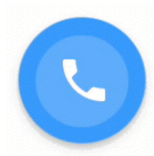
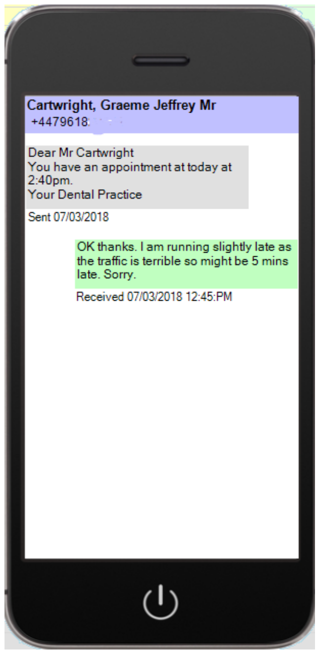
New Program Updates

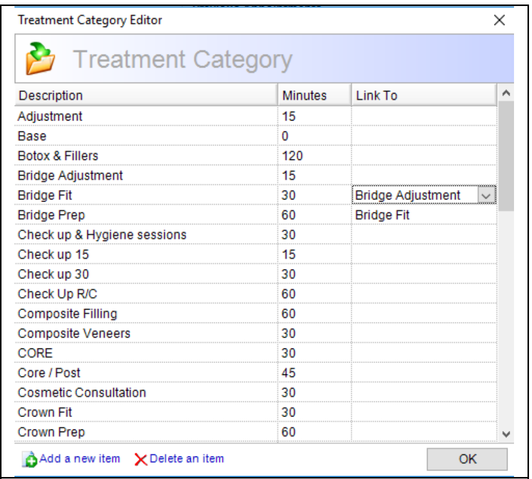
Patient Record Updates

Description	How To Use	Example
A new "Consent" tab has been created in the patient record in order to comply with GDPR legislation which comes into force in May 2018. A patient is required to consent to receiving communications before you are able to send them correspondence.	Along the menu at the topo of the screen is a new item called "Consent" with three options under it. 1. "Configure Consent Questions" enables you to adjust your practice questions (there are 7 already built in but you can edit the text or add more if you wish). 2. "Globally Set Consent Status". If you already have all your patient's consent already recorded elsewhere you can set the question to "Accept" for all your patients so you don't have to go into every patient record. 3. "Override Consent Settings". If for any reason you Must SEND correspondence to your patients, a dentist who has security clearance can choose the override option. This will enable you to send ANY correspondence to anyone for that session. Once you exit the program the override will be disabled. This is only there so we don't hamstring practices in the event of necessary correspondence being sent. Obviously this new legislation may raise questions, so please contact us if you need further guidance.	
A new BPE chart can be added from any tab by clicking the BPE icon at the top of the patient screen. This means you no longer need to go to the "Perio" tab to add a BPE chart.	Click the BPE icon at the top right of the patient record to add a new chart.	
From April 1st 2018, NHS practices must use the new online dental referrals system. We have created a link to this system which allows a large amount of data stored in Comart V5 to be transferred instantly to your dental referrals account. This interface is charged at £6 per month per surgery (inc. vat) that wishes to use it. You can find out more about the online referrals service here https://www.dental-referrals.org/wp-content/uploads/2018/03/2018-01-18-Referrers-RMS-letter.pdf	Once the Online Referrals module is activated, open a patient record, and select the "Referrals" tab. Click the "Add Referral" option and choose which type of form you want to create. After this you can attach any images you want to send. This will create the referral on their web site and allow you to add changes online. You can then track the status of the referral at any time by selecting "Check Referral Status". Please note, that we are still currently working on this module, so although it is fully working, there will be additional options available shortly.	
"Referred By" and "Referred To" is now dated so you can see when a patient was referred. These can be easily monitored using the "Patients Referred By" and "Patients Referred To" report in the "Report" area of the program.	Automatic when you refer a patient on the "Patient" tab of the patient record.	

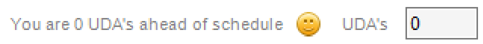
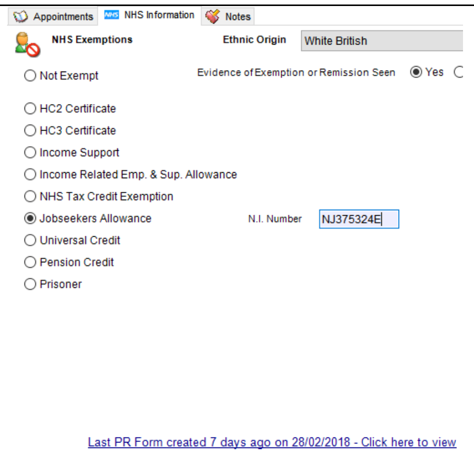
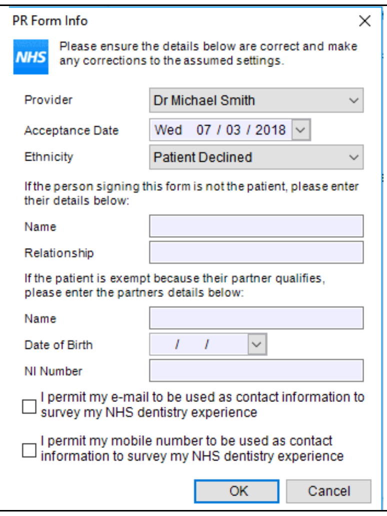
The different tabs shown in the patient record can be adjusted according to your preference. So if you find you never use one or more of them or would like to view them in a different order you can do so.	After loggin in under your own name, go to "My Settings" in the menu at the top of the screen and select "Configure Patient Tabs". Tick or untick the patient tabs you want to see/hide and use the up/down arrows displayed to adjust the order of the tabs.	

Appointment Updates

Description	How To Use	Example
By switching over from TextAnywhere to our own SMS service (which takes just a few seconds), you can use new functionality to receive patient replies to your sms texts on screen. These are then recorded in the program and can be viewed at any time in the future. Also, by asking your patient to text a specific word back, such as "confirm", you can get the software to automatically update the patients next appointment to a confirmed status if you wish to create one or to a cancelled status if they etxt back "Cancel" for example. You decide which words you want to use and how it affects the appointment status.	Once you run low of TextAnywhere credits, please contact us for cheaper credits (in the UK) and we'll set up your own account with us. It is very quick and easy and we'll do it all for you. When you send a text out, when you're in the diary and a patient replies you will see a flashing icon at the bottom of the screen that looks like the image in **A**. Clicking on this will instantly show the patient's reply (**B**) and update the appointment status if configured to do so. Close the phone image by pressing the button at the bottom of the phone. To view previous messages at any time select "View and Process SMS Messages" from the "Communications" menu at the top of the screen. Notice when you select that option there is a "Processing Messages" tab where you can record a word (such as 'confirm') and a status which the appointment will change to on receipt of that word.	**A**  **B**  **C** 

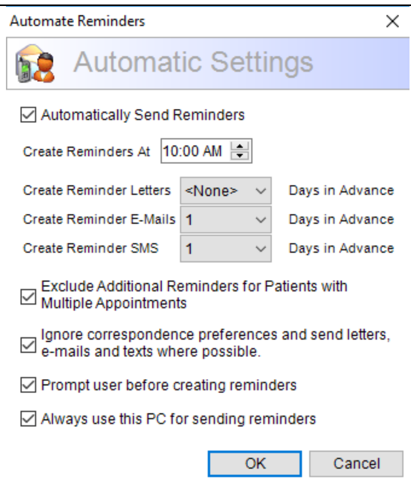
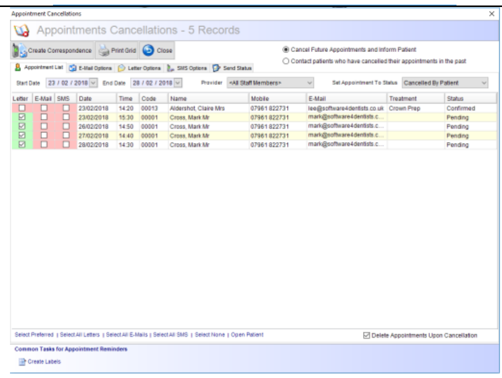
A Treatment Category can be linked to another category so adding a specific type of appointment automatically creates another one.	Open an appointment and click on the yellow folder next to the "Treatment Category" drop down. Notice you can link your other categories to another one using the "Link To" drop down. Using the example shown, if you created a Bridge Prep appointment it would automatically create another appointment for "Bridge Fit" and place it in the appointment store for you to drag out and place wherever you wish in the diary.	
New function for cancelling lots of appointments at once has been added. (see Document updates)		

NHS Updates

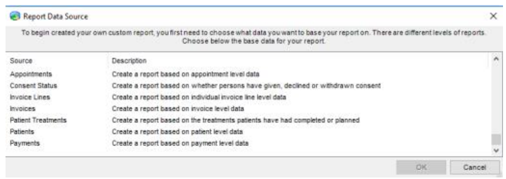
Description	**How To Use**	**Example**
The UDA counter on the "Charting" tab of the patient record has been made more informative so it tells you if you are behind or ahead of schedule according to the number of UDA's you have set up in your "Staff Members" record.	Automatic when you open the "Charting" tab of the patient record.	
Last PR form created is displayed in the appointment editor for quick reviewing.	When you click on the "NHS Information" tab in the appointment editor, the last PR form date will be shown (if the patient has already had one) and clicking on it will display that form.	
The PR form and WebEDI claim transmissions have been updated to reflect the latest changes in GDPR. The new PR forms will automatically be displayed on the 1st April onwards and are a different colour to old blue forms.	When you create a PR form in the appointment editor, from the 1st April onwards ther are two additional check boxes requesting the patients consent to use their e-mail and/or mobile for future communications. If the patients give this please check these boxes. If granted, their e-mail and/or mobile number will be sent in the WebEDI transmission of their FP17 claim.	

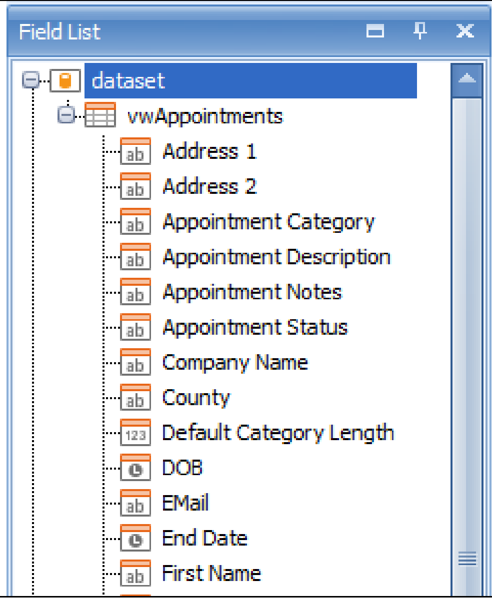
Document Updates

Description	**How To Use**	**Example**

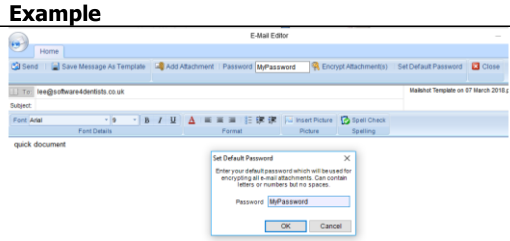
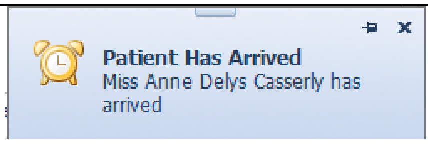
In the automated appointment reminder area instead of reminding patients of all their appointments on a certain day, you can just remind them of their first one.	Go to "Documents" and "Create Appointment Reminders". Open the "Automated Reminder Settings" and tick the option "Exclude additional reminders" if you don't want to send multiple texts or e-mails.	
A function for cancelling a dentists appointment for a whole day/week has been added. This will notify the patient of the cancellation and automatically cancel the appointment in the diary.	Go to "Documents" and to "Create Appointment Cancellations". Set the date range and the dentist(s) you want to cancel appointments for and then change the "Set Appointment To Status" to whatever you want the appointment status to change to after cancelling. Also, at the bottom you have the option to "Delete Appointments Upon Cancellation". You have the usual facility to set up whatever letter/e-mail/sms text you want to send to the patient to inform them of the cancellation. Pressing the "Create Correspondence" button will process the appointments and send the information to your patients.	
A "Recall Effectiveness" tab has been added to the "Create Recalls" area so you can quickly see how you are doing on recalling patients.	Go to "Documents" and then "Create Recalls". Click on the "Recall Effectiveness" tab and a report with chart will be displayed showing the effectiveness in the number of days it takes to respond to your recalls via letters, e-mail and sms.	

Report Updates

Description	How To Use	Example
A new Report Designer has been created and added to the report section meaning you can create your own reports based on information stored within the software.	Go to the "Reports" area and click on the "Report Designer" tab. Then press the "Launch Report Designer" button. Press the "New" button along the top and choose the type of report you want to create (it must be based on one of the data collections displayed - **A**). The fields that can be used appear in the top right of the screen (**B**) and can be dragged onto the report canvas to begin creating your report. The report you are creating can be grouped by various fields and even have charts placed onto it. The report you designing can be previewed at any time using the "Print Preview" tab at the top of the screen. There is obviously a lot that can be achieved with this technology so please call us if you want to design your own report and we can hand hold you through the process.	**A**  **B**

		
A standard Denplan report has been added so you can monitor patient assessments more easily.	Go to "Reports" and click on the "Patient" tab. Double-click the "DEPPA Patients" report to view patient assessments.	
A standard "Consent Question Status" report has been added so you can quickly identtify any patients that have declined or withdrawn consent or those that have yet to give consent for each question in your system.	Go to "Reports" and select the "Patient" tab. Double-click the "Consent Question Status" report to view the data for all patients.	

Miscellaneous Updates

Description	How To Use	Example
When e-mailing anything using Comart V5's own internal e-mail system you can set your own default password to make the process of encryption quicker.	When you create an e-mail, set your own default password by pressing the "Set Default Password" and pressing enter. From then on, whenever you send an e-amil with an attachment you simply have to press the "Encrypt Attachment(s)" button to encrypt using that password. Obviously the receiver will need to be told the password before they can decompress the file using windows own decompress file feature.	
The way notifications appear on the screen has been modified to ensure they are never hidden. Some windows operating versions hide notifications such as "Call through patient" or "Patient is in waiting room". This new method is clearer and will not be hidden by any windows version.	Automatic whenever a notification is shown in the bottom right of the screen.	
DEPPA assessment window can now be opened non modally which means you can click on the patient record and examine the chart behind it, preventing the need to keep closing the dialogue.	Automatic when doing an adult or young person assessment.	
A few menu changes have been made to make them more logical.	For example you can create appointment reminders from the diary by selecting "Appointment Diary" at the top of the screen and you'll see the options listed.	

Bug Fixes

Record	Description	Status
4.2.0.1	If the waiting room in the patient record is positioned so it's off the screen and is not visible, you can't get it back onto the screen to change the position.	Fixed
4.2.0.2	Finding an appointment when editing an appointment results in an error.	Fixed
4.2.0.3	If you exit the program and a patient record is open it should ask the user what they want to do with the open records. i.e. Save/discard changes etc.	Fixed
4.2.0.4	Cancelled appointments are occasionally not being deleted from the diary and remain there with a cancelled status.	Fixed
4.2.0.5	When DEPPA questions are captured on a tablet by the patient it results in an error.	Fixed